



Kingston Street Pastors Covid-19 Risk Assessment

V2 – published 21/08/2020

About this document

This document will serve as a resource to enable a safe return to Street Pastors patrols in Kingston. This is a working document that will be updated as circumstances and guidance changes and is designed to be part of a consultative process with Street Pastors, Prayer Pastors, staff members and the SPITT team. Please refer back to this document as it is updated. This document will also form the basis of all guidance issued to Street Pastors and Prayer Pastors in Kingston when we return to duty.

This document has two sections. Section 1 details current overall view of risk, current decision on re-deployment and steps to be taken. Section 2 is the full risk assessment table detailing our activities, associated risks and proposed controls to minimise risks.

The decision for any Street Pastor or Prayer Pastor to volunteer should be taken carefully and ideally in consultation with members of your household and family. Please use this document and any other guidance as a resource to inform your decision.

1. Strategic Tasks

<p>Current risk level and key factors requiring further measures</p>	<p>Current risk to Street Pastors is considered to be moderate. Following further reconnaissance, we have determined that in most outdoor areas of Kingston Town Centre it will be possible for Street Pastors to observe adequate social distancing. Kingston Police have advised that key areas of concern for them are the riverside (particularly area around Eagle Brewery Wharf) and the one-way system between Clarence St and Kingston Station. Additional precautions will be necessary where large groups are encountered by teams.</p> <p>Operating guidance for Street Pastors and Prayer Pastors has now been written and shared. Procurement of necessary additional equipment (including PPE) is underway.</p>
<p>Current decision on re-deployment</p>	<p>A sufficient number of Street Pastors and Prayer Pastors have indicated they are willing and able to volunteer. Pending signed declarations from active volunteers we are planning the first patrol of re-deployment to take place on Friday 28th August from 9pm to 11pm</p>
<p>Steps to be taken</p>	<ul style="list-style-type: none"> • Coordinator, Deputy and SPITT team to continue to monitor situation in Kingston with input from RBK and Kingston Police • Street Pastors re-deployment declaration to be sent out week beginning 24/08/2020 • Operating guidance to be updated in line with experiences on patrol

2. Risk Assessment

Whilst we have tried to create a comprehensive risk assessment, it cannot cover all circumstances we may encounter on patrol. Please use guidance alongside your own judgement and experience to make decisions. Be mindful to do everything you can to limit risk of Covid-19 infection in all Street Pastor activities.

Activity	Risk	Controls Required
Travelling into Kingston for a patrol	<p>Increased exposure to Covid-19 due to:</p> <ul style="list-style-type: none"> lack of social distancing caused by having to use public transport and/or sharing lifts 	<ul style="list-style-type: none"> Volunteers to sign agreement stating that they will travel to/from shifts individually without using public transport if possible. SPK staff to ensure we know how all volunteers are travelling to and from patrol
Preparation for the patrol at KURC	<p>Increased exposure to Covid-19 due to:</p> <ul style="list-style-type: none"> difficulty maintaining social distancing due to close proximity of volunteers as bags are packed and prepared for patrol. Volunteers handling multiple items. Volunteers being in an enclosed area together. Close proximity of volunteers during prayer time. Close proximity of volunteers during break times 	<ul style="list-style-type: none"> Hands to be sanitised on entering URC. Team to assemble in sanctuary rather than meeting room. Do not move furniture if possible and anything moved must be returned to original position. Team leader to note where people are sitting and each person try to only use one chair. Team leader to prepare bags for patrol. No other team members to enter meeting room. Counter top where packing take place to be wiped down with anti bac wipes prior to use. Radio, recorder and bottle counter to be wiped down with anti-bac wipes before use. Only essential items to be packed for patrol: First aid bag (including water bottles), recorder, radio, flip flops, perry line. Prayer Pastors to either: pray from home (both Prayer Pastors to be called via mobile phones, so they can be a part of prayer time) or Prayer Pastors to be based in the URC sanctuary. Strict social distancing of at least 2m to be maintained during all briefing and prayer time. Face masks optional inside URC. All Street Pastors and Prayer Pastors encouraged to make good use of available space to observe social distancing. No food or drink to be prepared at the URC. Kitchen not to be used. Sinks for handwashing available behind counter in foyer and in bathrooms.

Activity	Risk	Controls Required
Out on patrol	<p>Increased exposure to Covid-19 due to:</p> <ul style="list-style-type: none"> • volunteers being in a group • Members of the public coming too close to the volunteers, and refusing to respect social distancing • Members of the public hugging or shaking hands with volunteers • Volunteers assisting a vulnerable person (eg: intoxicated, in distress, in danger etc.), and therefore being unable to maintain a 2m distance. • Volunteers being exposed to bodily fluids. • Handing out of items that would normally be given out on patrol, including water bottles, food, lollies, tissues, clothes, sleeping bags. 	<ul style="list-style-type: none"> • Team members to stay 2m apart at all times, unless an emergency situation arises. • No food or lollies to be given out. • Only clothes and sleeping bags that have been at the URC for more than 72hrs can be given out. Donated items brought by Street Pastors on the day of the shift cannot be given out same day and must be stored at URC. • Precautions to be taken when handing out any items, including sanitising hands before and after, and maintaining social distancing. • Members of the public to be encouraged/reminded to maintain a safe 2m distance from team members, and not to hug/shake hands. Team to explain our protocols sensitively to anyone who may take offence to the team keeping their distance. (de-escalate people coming too close by using other greetings e.g. elbow bumps) • In any situation where social distancing cannot be easily maintained, visors and face coverings should be worn. <i>Nb. masks also serve as an example to the public and a reminder of the context we are operating in</i> • Visors to be kept for individual use during a patrol. If used, they need to be thoroughly wiped down after use. • Social distancing rules should only be broken to administer emergency first aid e.g. (unconsciousness, cardiac arrest, profuse bleeding, seizure, severe mental health crisis). Disposable gloves, face coverings and visors MUST be worn, and safely disposed of, hands must be sanitised before and straight afterwards. Volunteers must avoid touching their faces whilst wearing gloves. Minor first aid should be self-administered (as far as is realistic/ possible) with advice and support from the Street Pastors team. • If the team encounter a member of the public in need of urgent help or care, they should try and keep to social distancing as far as possible, using verbal instructions rather than physical interventions. • In emergency situations, protective measures should still be taken (e.g. mouth cover for mouth-to-mouth resuscitation) • Where a person in need of help has companions with them, they should be encouraged to offer the necessary physical support rather than the team. • No bottles/glass to be collected by hand. Litter picker must be used. • Gloves to be used for a single purpose/activity only (for example administering first aid) then immediately disposed of safely and hands sanitised straight away. (instructions to be given for infection-safe removal of gloves)

Activity	Risk	Controls Required
Breaks during a shift	Increased exposure to Covid-19 due to close proximity to other volunteers in an indoor space	<ul style="list-style-type: none"> • Breaks should be taken in the main church sanctuary, maintaining social distancing guidelines as for the briefing. • Team members to bring their own food and drink from home, and not to share. • This will be subject to frequent ongoing review
Packing away after shift	Increased exposure to Covid-19 due to difficulty maintaining social distancing and risk of contamination of surfaces.	<ul style="list-style-type: none"> • Only the team leader goes into the meeting room to pack away. Other team members wait in the main hall, maintaining social distancing. • Follow any procedures/guidance from the URC re cleaning before leaving after a shift.
Travelling home from a patrol	Increased exposure to Covid-19 due to lack of social distancing caused by having to use public transport and/or sharing lifts	<ul style="list-style-type: none"> • Volunteers to sign agreement stating that they will travel to/from shifts individually without using public transport if possible. • SPK staff to ensure we know how all volunteers are travelling to and from patrol
Transcribing from recorder/returning recorder to URC/passing on URC keys	Increased exposure to Covid-19 due to the possibility of transmission by handling of the recorder/key	<ul style="list-style-type: none"> • Team leader to sanitise hands each time before using the recorder/key • Hands to be sanitised before/after any handling of the recorders/keys by volunteers or staff. • Recorder to be wiped down with anti bac wipes before being put in an envelope to be dropped in to the transcriber. • Keys to be washed with soap and water before being passed on to the next team leader. • Minimise handling of keys/recorders as far as possible.
Cleaning of clothes worn by Street Pastors/ Prayer Pastors on shift. And SP uniform.	Increased exposure to Covid-19 due to the possibility of the virus being harboured and transmitted via clothing/uniforms	<ul style="list-style-type: none"> • The current evidence is that the COVID-19 coronavirus can survive on surfaces for up to 72 hours, so the general advice is to wash clothes worn outside the home often. We would advise that the innerwear items of uniform worn on patrol and outside the home be laundered separately from other household linen. • To retain weather proofing the winter jacket will need to be dry cleaned, but doing so after every patrol would be costly so we would suggest that it be hung to dry and once totally dry, stored in a plastic bag and that when handled, hands are thoroughly washed afterwards.
Accusation that Kingston Street Pastors is at fault in the event of a Street Pastor or Prayer Pastor contracting Covid-19	Legal action and reputational damage to KSP.	<ul style="list-style-type: none"> • Street Pastors and Prayer Pastors to sign declaration before returning to duties • Kingston Street Pastors demonstrate that reasonable measures are in place to mitigate risks

Version History and Change Log

04/08/2020 – v1

21/08/2020 – v2

- Update to Strategic Tasks section
- Updated controls required for “Preparation for patrol”
 - o Main church sanctuary space to be used rather than main hall
 - o Update to guidance on social distancing and use of masks during briefing and prayer time (will also apply to breaks)
 - o Avoid moving furniture
 - o Team leader to note where people are sitting and each person to only use one chair.
 - o Team leader to prepare bags
 - o Bottle counter added to list of items to be wiped down
 - o URC Kitchen not to be used.
- Updated controls required for “Out on Patrol”
 - o Updated guidance on providing emergency first aid and minor first aid
 - o Included sleeping bags on guidance on giving out clothing.
 - o Removed requirement to only give out sleeping bags in plastic wrapper
 - o Updated guidance on need for visors and face coverings to cover situations where social distancing cannot be easily maintained.
 - o Added use of litter picker to bottle collection precautions