**Merton Street Pastors**

**Confidential **

**Self Declaration Form**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | | | |
| NAME: | | | | | POSITION APPLIED FOR: |
| Under the terms of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975, the persons you will be working with include children and vulnerable adults. This means that you are exempt from the Act and will be asked to declare any previous criminal convictions including ‘spent’ convictions. This information can then be used as a basis for deciding whether or not you are suitable to work with children and vulnerable adults. The disclosure of an offence will not necessarily be a bar to your appointment. However, failure to disclose an offence or other misrepresentations may result in the termination of your services. | | | | | |
| This form is strictly confidential and, except under compulsion of law, will be seen only by those  responsible for your appointment, the Merton Street Pastors Child Protection and Vulnerable Adults Officer and his/her deputy. All forms will be kept securely under the terms of the Data Protection Act 1998.  **Please refer to the Guidance Notes when completing this form.**  **If you answer YES to any question, please give details, using a separate sheet if necessary, giving the number of the question you are answering.** | | | | | |
| **Please tick either the YES or NO Box in answer to EVERY QUESTION** | | | | | |
| **1a** | Have you ever been convicted of a criminal offence (including any spent convictions under  the Rehabilitation of Offenders Act 1974)? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **1b** | Have you ever been cautioned by the police, given a reprimand or warning or bound over to  keep the peace? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **1c** | Are you at present under investigation? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **1d** | Have you ever been found by a Court exercising Civil Jurisdiction (including matrimonial or  family jurisdiction) to have caused significant harm to a child or young person under the  age of 18 years, or has any such Court made an Order against you on the basis of any finding  or allegation that any child or young person was at risk of significant harm from you? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **2a** | Has your conduct ever caused or been likely to cause significant harm to a child or young  person under the age of 18, or put a child or young person at risk of significant harm? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **2b** | Has your conduct ever caused or been likely to cause significant harm to a vulnerable adult,  or put a vulnerable adult at risk of significant harm? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **2c** | To your knowledge, has it ever been **alleged** that your conduct has resulted in any of the things mentioned at 2a and 2b above? | | | | |
|  | YES | ❑ | NO | ❑ | |
|  | *If yes, please give details, including the date(s) and nature of the conduct, or alleged conduct, and*  *whether you were dismissed, disciplined, moved to other work or resigned from any paid or voluntary work as a result.* | | | | |
| **3** | Has a child in your care or for whom you have or had parental responsibility ever been  removed from your care, been placed on the Child Protection Register or been the subject of a  Care Order, a Supervision Order, a Child Assessment Order or an Emergency Protection  Order under the Children Act 1989, or a similar Order under other legislation? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **4** | What reasonable adjustments should we consider that would better enable you to work with children or vulnerable adults? | | | | |
|  | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | |
| **5** | Have you ever been known by any name other than that given on this form? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **6** | Have you, during the past five years, had any home address other than that given below? | | | | |
|  | YES | ❑ | NO | ❑ | |
| **DECLARATION** | | | | | |
| I declare that the above information (and that on the attached sheets \*\*\*) is accurate and complete to  the best of my knowledge. | | | | | |
| Signed . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date . . . . . . . . . . . . . . . . . . . . . . . . .  Full Name . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Date of Birth . . . . . . . . . . . . . . . . . . .  Address . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .  . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Postcode . . . . . . . . . . . . . . . . . . . . . .  Tel. No. . . . . . . . . . . . . . . . . . . . . . . . . Email . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | | | | | |
| \*\*\* please delete if not applicable | | | | | |
|  | | | | | |
| **Please return the completed form to:** Merton Street Pastors, c/o Cricket Green School, Lower Green West, Mitcham. CR4 3AF. | | | | | |
| **Before an appointment can be confirmed, applicants must ensure that they have applied for an Enhanced Disclosure Without Barred List Check from the Disclosure and Barring Service.** | | | | | |
|  | | | | |  |