**STIRLING STREET PASTORS**

**OBJECTIVES & WORK PLAN FOR 2017/18**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Key Area / Objective** | **Activities** | **Target Date** |
| **1** | **Volunteers** |  |  |
|  |  |  |  |
| 1.1 | Recruit new volunteers | Re-form Recruitment Group | 1.9.17 |
|  |  | Review 16/17 arrangements and update for 17/18 |  |
|  |  | Implement plan through Coordinator |  |
|  |  |  |  |
| 1.2 | Train new volunteers | Arrange and publish training programme inc commissioning event | 31.12.17 |
|  |  | Run programme | 31.5.18 |
|  |  | Approve for commissioning | 30.4.17 |
|  |  |  |  |
| 1.3 | Retain / develop existing volunteers | Organise & issue programme of events for 2018 | 15.12.17 |
|  |  | Issue newsletters at bimonthly intervals or as needed | OG |
|  |  | Carry out review programme | 30.6.18 |
|  |  | Appoint 2 new Team Leaders | 31.12.17 |
|  |  | Identify training needs and development opportunities | OG |
|  |  |  |  |
| 1.4 | Improve / update operating systems / information | Agree and implement updated systems e.g. paper / electronic patrol reports | 31.12.17 |
|  |  |  |  |
| **No** | **Key Area / Objectives** | **Activities** | **Target Date** |
| **2** | **Prayer** |  |  |
| 2.1 | Maintain and develop active prayer life for group and individuals | Organise quarterly prayer nights | OG |
|  |  | Issue bi monthly Call 2 Pray | OG |
|  |  |  |  |
| 2.2 | Develop role of Prayer Partners | Ensure Volunteers have min 2 PPs |  |
|  |  | Identify opportunities for PP involvement and development |  |
|  |  |  |  |
| 2.3 | Review future of prayer “pillar” | Allow time in 2018 Away Day | 31.3.18 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Key Area / Objectives** | **Lead** | **Activities** | **Target Date** |
| **3** | **Finance / Resourcing** |  |  |  |
|  |  |  |  |  |
| 3.1 | Appoint and induct new Treasurer |  | Contact churches and network | 31.5.17 |
|  |  |  | Recommendation to AGM | 5.10.17 |
|  |  |  | Handover of accounts and financial records | 31.10.17 |
|  |  |  |  |  |
| 3.2 | Form Resourcing Group |  | Meet and form objectives | 30.4.18 |
|  |  |  | Review and form objectives for fundraising / publicity needs | 30.4.18 |
|  |  |  |  |  |
| 3.3 | Annual accounts |  | Finalise accounts for 17/18 | 31.12.18 |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Key Area / Objectives** | **Lead** | **Activities** | **Target Date** |
| **4** | **Governance** |  |  |  |
|  |  |  |  |  |
| 4.1 | Formalise Board of Trustees |  | Recommendation to AGM | 21.9.17 |
|  |  |  | Election of trustees | 5.10.17 |
|  |  |  | Plan meeting schedule | 31.10.17 |
|  |  |  | Arrange training in trustee duties | 31.3.18 |
|  |  |  |  |  |
| 4.2 | AGM |  | Issue calling and agenda | 21.9.17 |
|  |  |  | Organise voting; Issue minutes | 21.9.17 |
|  |  |  |  |  |
|  |  |  |  |  |
| 4.3 | Charity Status & Constitution |  | Bring recommendations to AGM | 5.10.17 |
|  |  |  |  |  |
| 4.4 | Employment oversight |  | Maintain supervision | OG |
|  |  |  | Review performance; agree objectives and development plan for 2018 | 31.12.17 |
|  |  |  | Review salary | 31.8.18 |
|  |  |  |  |  |
| 4.5 | Time out for trustees |  | Organise half day meeting to review progress mid year | 30.9.17 |
|  |  |  |  |  |
| 4.6 | Trustees’ planning day |  | Organise Away Day for strategic planning | 31.3.18 |
|  |  |  |  |  |
| 4.7 | Succession Planning / Development |  | Identify / develop potential trustees and other leads | OG |
|  |  |  | Identify training needs for trustees | OG |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **5** | **Key Area / Objectives** | **Lead** | **Activities** | **Target Date** |
|  | **Public Profile** |  |  |  |
|  |  |  |  |  |
| 5.1 | Optimise our “Public Face” |  | Review access to closed Facebook page | 31.8.17 |
|  |  |  | Review and revamp public Facebook page | 31.12.17 |
|  |  |  |  |  |
| 5.2 | Identify opportunities to promote SSP locally |  | Appoint a fundraiser / PR volunteer rep | 5.10.17 |
|  |  |  |  |  |
| 5.3 | Build relationships with churches |  |  | OG |
|  |  |  |  |  |
| 5.4 | Build relationships with Council and Police |  | Trustee and Coordinator to attend annual meetings with Partner reps inc CCTV | 20.9.17  31.3.17 |
|  |  |  | Police Area Commander to speak to volunteers | 31.12.17 |
|  |  |  |  |  |